



2018 Tournament Agreement

Tournament Name: _____ Number of Players: _____

Tournament Coordinator: _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____ Fax Number: _____

Mailing Address: _____

Email Address: _____ Tournament Date Requested: _____

Tournament Start Time Requested: _____ Tournament Format: _____

Please Check Services Desired:

- Registration Tables, Prize Tables, Auction Tables, Etc. If yes, how many? _____
- Scorecards with Names and Starting Holes
- Players Names and Starting Holes on Golf Carts
- Scoreboard Services
- Rules Sheets
- Other, Please Specify: _____

Please Check Desired Hole Contests: (for each, please specify which holes)

- Closest to the Pin(s): _____
- Longest Drive in the Fairway: _____
- Longest Putt Made: _____
- Other: _____
- Other: _____

Price per Person

\$55.00

The Price Per Person Includes the Following:

- Green Fee
- Cart Fee
- Range Balls
- \$5.00 Pro Shop Credit
- First Class Service

New for 2018 – Deposit Required

REQUIRED DEPOSIT:

Willowbend will now require a \$500 deposit in order to secure a tournament date for any event estimated to have 60 or more players. This deposit will be non-refundable and will be considered security against inclement weather, course or property damage, etc., but will be added as a credit to the final bill following a successful event.

Player Guarantee

The tournament coordinator may change the number of players as it becomes necessary, but is responsible for full payment of all players unless the event is cancelled at least 21 days in advance. In the event of a cancellation within the 21-day window, the \$500 security deposit will be applied and credited toward the total amount due.

2018 Scheduling Policy

RETURNING EVENTS:

Tournament dates will only be reserved with a completed and signed Tournament Agreement form. Agreements must be returned by February 10th, 2018 to ensure the event date reservation on the calendar. Any dates not reserved with a signed Tournament Agreement by February 10th, 2018 will be considered available and Willowbend Staff will consider it to be “open and available” at that time.

NEW EVENTS:

All events with more than 20 golfers will be added to the Willowbend event calendar only after a completed and signed Tournament Agreement has been returned to Willowbend Staff.

This new policy has been set in place to ensure the best possible service and results for your event.

Please complete this form with as much information as you can & simply provide updates as they become available. Completed agreements and updates can be emailed to the appropriate staff member listed at the end of this document.

Please Return Completed Agreement To:
Doug@willowbendgolfclub.com

Or

Willowbend Golf Club
C/O Doug Atherly
8001 E. Mulberry
Wichita, KS 67226

Tournament Responsibilities

The tournament coordinator will provide Willowbend Golf Club with a typed copy of pairings by group at least 3 days in advance of the tournament date.

Gift Certificates and Prizes

The Golf Professional is available to help with prize selection and gift certificate options. As stated above, \$5.00 per player will be allocated toward a Pro Shop credit that may be used at the tournament coordinator's discretion.

Willowbend Golf Club will always donate a round of golf for four players to tournaments hosted on site.

Hole in One Insurance Option –Family Membership to Willowbend

Willowbend Golf Club now offers an “insurance option”, in which any paid tournament player who makes a Hole-In-One on any of the par 3 holes will receive a one year, dues free, family membership to Willowbend Golf Club. The cost of this option is \$150 and covers all paid tournament players for the specified tournament day. If the tournament coordinator chooses to implement this option, the \$150 payment will simply be added to the final billing.

Please note that any winner will receive a dues free membership for one year from the date of the Hole-In-One. All applicable sales taxes, cart fees, guest fees and any other ancillary or incidental fees will be the responsibility of the winner.

Dress Code

The tournament coordinator will be responsible for the participants to be properly attired. The Willowbend Golf Club dress code is listed below. Soft spikes are required.

Men

Collared shirts are required at all times. In cold weather, a collared shirt, turtleneck or mock turtleneck is required under sweaters and/or sweatshirts. Jeans are allowed as long as they are hemmed and are neither ripped nor torn. No ankle banded cotton blend sweatpants will be allowed. No tank tops or sleeveless shirts are allowed at any time. Shorts must be mid-thigh or longer and hemmed at the bottom. Tennis shorts and/or coaches' shorts are examples that are not allowed.

Women

A collared shirt is always preferred, but moderately cut tops and sleeveless shirts are allowed. Jeans are allowed as long as they are hemmed and are neither ripped nor torn. No ankle banded cotton blend sweatpants will be allowed. Shorts must be mid-thigh or longer and hemmed at the bottom. Tennis shorts and/or coaches' shorts are examples that are not allowed.

Pace of Play

The Pace of Play for Willowbend Golf Club is expected to be no more than 4 hours & 30 minutes for tournaments. Slow play hinders the enjoyment of the entire tournament and cannot be allowed.

Inclement Weather and Uncontrollable Events

In the event of inclement weather and/or other uncontrollable events, Willowbend Golf Club reserves the right to deal with each tournament as an independent event. Willowbend Golf Club reserves the right to make “on the spot” judgment calls in dealing with the given situation. The Golf Professional and/or his staff will make every effort to reschedule or rectify the situation in an equitable manner, up to and including providing golf participants with a certificate to come out and enjoy golf at Willowbend on a better day.

Extra Golf Carts

In the event that a tournament will require more carts than are owned by Willowbend Golf Club, the extra golf carts will be rented by Willowbend Golf Club and in turn, rented to the tournament at no profit and no expense to Willowbend Golf Club. Please note: Willowbend owns 55 golf carts. ← NEW FOR 2018

Final Arrangements

Once the tournament date and times are secured, the tournament coordinator or representative should make periodic contact with the Golf Professional to finalize all details of the event.

Payment Options

Payment is expected in full within 7 days following the tournament. Please select one of the options below unless other arrangements have been made with the express written consent of Willowbend staff.

Please Note: Unless otherwise noted in this agreement, all golf, food and beverage, goods and services will be billed with one invoice.

Liability

The tournament coordinator shall be responsible for any and all damages (minus the \$500 deposit) to any equipment or property on the golf course.

Tax Exempt Entities: Please Note

If your group or entity is a 501c3 or otherwise tax-exempt group, Willowbend Golf Club MUST have a copy of your tax exempt certificate prior to payment. Failure to provide this proof will result in being charged sales tax until proof can be provided.

- Will pay the day of event with Credit Card
- Will pay the day of event with Check
- Will pay the day of event with Cash
- Other: _____

Signature: _____ Date: _____

Willowbend Café

Tournament Food Options

At the Willowbend Café, we want to do all we can to play a positive role in your event. We can provide a number of food and beverage options before, during or after your event. Please take a look at the following sample food and beverage options and let us know if we can be of further assistance in customizing a menu for you.

Food

Please Note: Food pricing can only be guaranteed for 6 months from the date of the signed agreement.

Food Option #1: Willowbend Golf Club offers many different food menu choices and we would be happy to customize a menu for you. We have attached are some of our choices. We also offer a variety of snacks throughout the day.

Food Option #2: If in the event you choose to use a catering service or bring in pre-prepared food, there will be a \$2.00 per person surcharge. In this instance, Willowbend Golf Club will not be responsible for napkins, utensils, plates or the like. If needed, these items can be purchased from the Willowbend Café.

- Yes, I want the Willowbend Café to cater my event. If checked, please see items below.
- No, I will be having the food catered from an outside vendor and will pay the \$2.00 per player fee.

When would you like the food available for the participants?

- Prior to the tee time
- During play
- Upon the conclusion of play

Please note specific times: _____

How would you like the food served, distributed or displayed?

- Buffet
- Boxed/Packaged
- Other

Beverages:

Beverage Option #1: The tournament agrees to purchase all beverages (alcoholic and non-alcoholic) from the Willowbend Café. There is no additional per person cost for this option. Please note: Based upon the number of players and the specific circumstances surrounding your event, Willowbend reserves the right to determine the number of beverage carts and/or employee drivers needed to properly service your event.

Beverage Option #2: The tournament may elect to provide beverages for the event. The additional per person charge for this option is \$2.00. Please note that under this option, Willowbend will not provide beverage cart drivers unless previously arranged and additional costs may apply. Two beverage carts will be made available for your drivers on the course during the tournament. Additional beverage carts can be supplied for \$65.00 per cart per day.

- Yes, I want the Willowbend Café to cater the beverages for my event. If checked, please see items below.
- No, I will be bringing the beverages from an outside and will pay the \$2.00 per player fee.

How will the beverages be paid for?

- Tournament will pay for all drinks
- Drink Tickets. If so, how many per person? _____
- Cash Bar
- Other

Breakfast Options

Breakfast Buffet - \$8.50 per person

This option allows for all of the items from above, but without the custom omelets. We will provide eggs, hash browns, biscuits and gravy, bacon, sausage, fresh fruit, assorted pastries, juice. This is a great way to provide a convenient, full breakfast. No one will start their day hungry!

Continental Breakfast Bar - \$6.00 per person

The Willowbend Café Continental Breakfast is a great way to provide a nice, welcoming option to start your event off right! We will provide assorted pastries, donuts, cold cereals, bagels with appropriate condiments, juice and milk.

Custom Breakfast Menu

If you would like a custom breakfast menu, please feel free to consult with the Chelly Whitman and she can work directly with you on the menu and pricing. We are happy to make you happy!

Lunch & Dinner Options

3 Meat Hickory BBQ Buffet - \$15.00 per person

This is the good stuff! We smoke all our own meat on-site over hickory wood for hours and hours. Choose from includes brisket, pork, turkey, or hot links. We serve the buffet with homemade baked beans, potato salad or cole slaw, potato chips, buns, pickles and additional BBQ sauce.

2 Meat Option - \$13.00 per person • 1 Meat Option - \$11.00 per person

Fajita Bar - \$11.00 per person

Make your event a fiesta! All of our Mexican food is created on-site. This option includes beef and chicken, bell peppers and onions, lettuce, sour cream, cheese, Pico de Gallo, refried beans, rice and tortillas.

Hamburger and Hot Dog Buffet - \$9.00 per person

The standard! We will have burgers and hot dogs ready to go. This option is served with buns, chips, potato salad, baked beans and all appropriate condiments. Again, no one leaves hungry!

Add bratwursts for an additional \$2.50 per person

Custom Lunch & Dinner Options

Don't see it above? Have something else in mind? Let us know. We can do it.

Appetizers and Desserts

Our Chefs can put together an eye-catching array of appetizers and/or desserts. Again, let us know what you envision and we can make it happen.

CUSTOM MERCHANDISE AND GIFTS

We can customize all kinds of gift options with your company or tournament logo. Take a look at the options below and let us know if something catches your eye.

Custom Golf Balls - Dozens

Titleist and Pinnacle golf balls may be customized with your company or tournament logo or with imprinted text. The imprinted text option allows for 3 lines of text and 17 characters per line.

Titleist ProV1 or ProV1x
Logo: \$50/dozen
Imprint: \$46/dozen

Titleist Velocity
Logo: \$35/dozen
Imprint: \$31/dozen

Titleist Pinnacle Soft
Logo: \$23.00/dozen
Imprint: \$19.00/dozen

Please Note: Other ball types and brands are available. Minimum orders, restrictions and sales tax may apply.

Custom Golf Balls with Custom Packaging

Titleist golf ball packaging can be customized with your company or tournament logo along with imprinted or logo golf balls. The pictures above show a few options, although many more are available. Please check with Willowbend Staff for pricing, minimum orders and lead time. For a complete list of options, please visit www.titleist.com/custom-imprinting/.



Custom 2-Ball Business Card Box
Add: \$8/dozen



Custom Half Dozen ProV1
\$28 Each



Custom One Ball Box with NXT Tour
\$4.25 Each

Custom and Logoed Accessories

We can provide a large number of accessory items with your company or tournament logo on them. These items are built with a logoed metal coin that can then be implemented into your choice of item(s). Please check with the Pro Shop staff for pricing and lead time. A complete list of available items can be found at <http://www.cmcgolf.net/newweb/>.



Custom Suede Pouches



Custom Divot Repair Tools



Custom Money Clips



Custom Hat



Owners

Woody Austin, PGA Tour
Woody@willowbendgolfclub.com

Shannon Austin
Shannon@willowbendgolfclub.com

General Manager

Jim Elliott, PGA
Jim@willowbendgolfclub.com

Head Golf Professional

Doug Atherly, PGA
Doug@willowbendgolfclub.com

Assistant Golf Professionals

Gene Duncan
Gene@willowbendgolfclub.com

Isaiah Lewis
Isaiah@willowbendgolfclub.com

Golf Course Superintendent

Vince McAlister
Vince@willowbendgolfclub.com

Assistant General Manager

Chelly Whitman
Chelly@willowbendgolfclub.com

PHONE NUMBERS

Golf Shop: 316-636-4653
Clubhouse Office: 316-636-5555
Maintenance Facility: 316-744-0400

FAX NUMBER

316-558-5927

WEBSITE

www.willowbendgolfclub.com